

Dear Sir,

This to inform you that the Earnest Money Deposit (EMD) for the above side work is rs. 20,000/- payable at Bathinda in the name of Commissioner, Municipal Corporation, Bathinda in the shape of Bank Draft/ Call Deposit issued by any Nationalized Bank.

Regards,

Sandeep Gupta,

Xen,

Municipal Corporation
Railway Road, Bathinda
visit us www.mcbathinda.in

Ph. 01642252811

Ph. 01642252812

**Office of the Commissioner
Municipal Corporation Bathinda**

TERMS OF REFERENCE

These TOR are for the engagement of Consultant for assisting Municipal Corporation Bathinda in conducting feasibility study, preparation of DPR and selection of consultant for the proposed project of Municipal Corporation Bathinda (MCB).

- 1 The bids are invited from the empanelled consultants with Ministry of Food Processing Industries (MOFPI), GOI for National Mission on Food Processing of Govt. of India as per the following schedule;**

1	Date of Issue of ToR	21/07/2014
2	Last Date/Time of receipt of Bid	15 00 hrs 28/07/2014
3	Date/Time of opening of Bid	15 30 hrs 28/07/2014
4	Place of opening of Bids	o/o The Commissioner Municipal Corporation, Bathinda.

2 BACK GROUND:

Municipal Corporation Bathinda intends to undertake building up of a Modern Abattoir in city of Bathinda. MCB requires the services of Consultants to conduct a feasibility study, prepare Detailed Project Report (DPR), suggest financial models and assist in seeking grant from MOFPI for this project and subsequent follow up. The detailed Scope of Project is given in Annexure - A & format for submission of financial bid is given in Annexure – B attached herewith.

3 SCOPE OF WORK

The selected Consultant will assist MCB for carrying out the tasks identified as below:

- i. To conduct feasibility study of the Project and suggest financial models for completing the project as well as running of the project.
- ii. To prepare DPR on the project of agency.
- iii. To assist in availing grant from Ministry of Food Processing Industries, GOI
- iv. To prepare RFP for selection of Agency for commissioning of Project.
- v. To prepare scope of work for EPC including provision of latest Technology equipments.
- vi. To assist MCB in bid process management.
- vii. To assist in the follow up action and monitoring of the selected agency for the submission of final deliverable.

4 SCHEDULE OF PAYMENT AND TIME FRAME:

The payment shall be released on pro-rata basis for the project out of quoted total amount on lump sum basis (along with statutory payments) in two phases as mentioned below. In case the phase II activities are not taken up no payment shall be made for the same. The payments in part as mentioned below shall not be made before completion of activity in any circumstances.

S. No.	Activity	% of Professional fee	Time Line
Phase I			
1	Conduct of feasibility Study	Nil	T+7 days
2	Suggesting the Financial models	Nil	T+7 days
3	Preparation of draft DPR	20%	T+21 days
4	Finalizing the DPR in consultation with MCB	10%	T + 4 weeks
5	Preparation of application in accordance with MOFPI guidelines	Nil	T+5 weeks
6	Submission of application with MOFPI	10%	T+6 weeks
7	Follow up with MOFPI	Nil	As per procedure
8	Sanction of Grant in aid by MOFPI	10%	As per procedure
Phase II			
1	Submission of final RFP Documents (including detailed project components and activities) for selection of Agency/Contractor for Project	10%	G+ 2 weeks
2	Holding Pre-bid Conference	10%	G+3 weeks
3	Evaluating the bids and selection of Agency/Contractor by MCB	30%	G+6 weeks

Note : 'G' indicates the date when the case for grant in aid is approved by MOFPI

The consultant has to meet the deadlines strictly and shall be paid on completion of tasks/ activity in time. For the delay in any activity beyond one week time, the suitable penalty cut (not exceeding 50%) may be made in regard to that part of the payment. However Commissioner, MC, Bathinda holds the discretion to determine the amount of penalty as well as the power to waive off in case he finds the reason for delay to be genuine and beyond control of the consultant.

SUBMISSION OF BIDS:

The empanelled consultants by MOFPI, Govt. of India are required to submit their financial bids in the format (Annexure-B) in the form of total professional fee exclusive of service tax duly sealed in an envelope by due date and time in the office of Municipal Corporation, Bathinda.

5 EVALUATION OF BIDS:

Bids will be evaluated on the basis of financial cost quoted by the bidders in the attached format (annexure B) and the bidding firm quoting lowest total financial cost will be awarded the work. An agreement shall be signed with MC, Bathinda by the successful bidder. Before the formal assignment of work, Commissioner, MC, Bathinda reserves the right to re-call the process at any stage.

Annexure-A

Sub: Construction of Modern Abattoir in Municipal Corporation Bathinda

MCB intends to construct a Modern Slaughterhouse in the city of Bathinda. For this, urgency is felt to conduct a feasibility study and to get developed a modern Slaughter House with all requisite infrastructure and latest technology available.

Scope of Work of Project

The scope of work will broadly include the following:

- I. Construction of modern slaughterhouse with the capacity of slaughtering 250 Sheep / Goat (Halal), 250 Sheep / Goat (Jhatka) & 5000 Poultry Birds per day on turnkey basis in two shifts of 8hours each.
- II. Construction of Effluent Treatment Plant specifications of capacity of plant and as per norms of Central and Punjab Pollution Control Board
- III. Installation of Plant and Machinery given under Request for Proposal (RFP) and as per suggested specifications of MCM.
- IV. Installation of civil, mechanical and electrical items.
- V. Electrical and plumbing works including water distribution lines and sanitary works, LT & HT cables, DG sets and all other ancillary accessories.
- VI. Installation of cold and hot water supply system and electrical supply system of the required load, etc.
- VII. Commissioning the Plant
- VIII. Operation and maintenance of the Plant- actualization, documentation and selection of agency, if any.

Annexure-B

Financial proposal for the engagement of consultant as per ToR.

Name and address of the Consultant	Professional fees exclusive of service tax but inclusive of all other taxes
	Rs. (in fig.)
	Rs. (in words)

We have read the terms of reference attached with your request letter asking for financial bid and hereby submit the financial bid as above. We agree to abide by the terms and conditions as prescribed therein.

Signature & Seal

Commissioner
Municipal Corporation, Bathinda

Name:

Designation:

Date: